

# Registration & Rules Form

Find Your Legacy, Inc.

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Student Name:

Name of University/College:

Major:

Class Year:

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## Rules of Mentoring

- Do not disclose your class schedules to include class times and class locations.
  - Do not include professor or office information on syllabi.
  - You are not to give or ask for personal information to your mentee or the professional. This includes last names, phone numbers, emails, location, or social media blades.
  - You are not to meet your mentee or professional anywhere other than what is coordinated by Find Your Legacy, Inc.
  - You are only to communicate with your assigned mentee.
  - You are not to participate in any illegal activities with or for your mentee or professional.
  - Your participation in the program is contingent upon passing a federal background check.
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## Safety Information

You will receive online safety information training at your school meeting.

This information will be accessible through our website under "Code of Conduct."

There is a "Report" section on our website. We will show you how to make a Misconduct Report at your school meeting.

Online Safety Information discussed at school meetings and accessible online includes:

### Misconduct

- No one in our program should be sending or receiving obscene material.
- No one should request or send photos.
- No one should request or send personal information to include last names, location, emails, phone numbers, or social blades (Twitter, Instagram, FaceBook, SnapChat, etc.).
- Username on our website should be FirstNameMajor. For example: RebeccaAccounting
- No hurtful or derogatory language shall be used to embarrass or bully another person.
- No one should create a fake profile to contact you.
- You are only to communicate with your assigned mentee.
- If any of the above is experienced, Do Not Respond, Report. Keep all records of contact for investigative purposes and report

on our website under the “Reporting” tab. Your safety in our program is our top priority.

- We monitor all conversations on our website. Members are the only ones able to view and engage in discussions. We approve website members.

### Passwords

- Create a strong password when registering as a member for our website. This includes at least ten characters with symbols, upper and lowercase in a random order. Your password should not include personal information or words. An example is: #eV\$plg&qf
- A strong password can prevent someone from stealing your password.

### Wi-Fi Hotspot

- Be cautious of selecting “Free Wifi” or “Public Wifi” names because of cyber criminals.
- Disable automatic connections to Wifi in your settings.
- Disable File/Printer Sharing in your Network Settings.
- Never leave devices unattended and be aware of people looking over you to see your devices.
- Update mobile or tablet software to increase security and have anti-virus software on your computer or laptops.
- Avoid downloading free ringtones or free offers.
- Never view finances or other personal information over public Wi-Fi.

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### Signature

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By signing this form, I \_\_\_\_\_ (print name), understand the rules for participating in the mentoring program for Find Your Legacy, Inc. If I violate these rules I will be dismissed from the program.

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Signature

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Date

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